

**SANBORN REGIONAL SCHOOL BOARD
MEETING MINUTES**

March 22, 2017

A regular meeting of the Sanborn Regional School Board was held on Wednesday, March 22, 2017. The meeting was called to order at 7:02 p.m. by Sanborn Regional School District Superintendent, Brian J. Blake. The following were recorded as present;

SCHOOL BOARD MEMBERS: Corey Masson
Taryn Lytle
Dr. Pamela Brown
Peter Broderick
Sheila Pierce
James Baker
Tammy Gluck

ABSENT: Michael Giordano, Student Representative

ADMINISTRATORS: Dr. Brian Blake, Superintendent of Schools
Carol Coppola, Business Administrator

The meeting began with a Salute to the Flag.

Dr. Blake welcomed everyone including new Board members, Taryn Lytle and Jim Baker. He explained that with the recount pending, Tammy Gluck will remain seated as the At-Large member. The first order of business is the Election of Officers, Policies BDA and BDB. Dr. Blake asked the School Board Secretary to accept nominations for School Board Chair.

Ms. Pierce made a Motion to nominate Mr. Masson as Chairperson, seconded by Ms. Gluck.

Dr. Brown called for a "Point of Information" saying that according to School Board Policy BBB, "The newly elected officers shall take office at the board meeting immediately following the tabulation and validation of official balloting by the town clerks". Dr. Brown moved that the Board table elections until the recount is complete.

Mr. Masson informed the group that he had contacted Legal and others who have encountered this predicament of a recount and pointed out that the paragraph in Policy BBB referenced by Dr. Brown does not say "all newly elected officers" and it is not definitive enough, adding that Legal said that having a quorum is all that is necessary to continue. Mr. Masson commented that there are gray areas in the policy adding that if the recount is challenged again or ongoing, it could take a very long time to settle and that we have urgent business to attend to. Discussion ensued on the verbiage of the Policy BBB. Mr. Baker asked about the urgency for

moving forward with a new Chairperson and Ms. Lytle answered that committees need to be assigned. Dr. Brown called for a Point of Information saying that it needs to be determined whether we are still in an organizational meeting, objecting because she did not receive clarification on that question when she asked it before the meeting. Also, she believes that BBB relates to School Board Members that are newly elected. Dr. Brown referenced RSA 194:C5 that allows time to elect officers but Ms. Gluck disagreed saying that Policy BDA says that an organizational meeting shall be held within 15 days of the election to take care of business.

With a Motion already on the table to nominate Mr. Masson, moved by Ms. Pierce and seconded by Ms. Gluck and the intention expressed not to withdraw their Motion, the vote was called by the District Secretary. VOTE: 4 in Favor, 3 Opposed. Motion passes.

Mr. Broderick asked Dr. Blake to verify the legality of the proceedings, saying that in his opinion, it should be reversed at the next meeting.

Mr. Masson thanked those who voted for him, saying he would do the best job possible.

In his first order of business, Chairperson Masson asked for a Motion for nominations of Vice Chair of the Board. **Mr. Baker made a Motion to nominate Dr. Pam Brown, seconded by Mr. Broderick. VOTE: 3 in Favor, 4 Opposed. Motion does not pass.**

Mr. Masson made a Motion to nominate Peter Broderick as Vice Chair, seconded by Ms. Lytle. VOTE: All in Favor. Motion passes.

REVIEW AGENDA – There will be a Non-public meeting this evening related to Personnel.

APPROVAL OF MINUTES

Mr. Masson asked for a Motion to approve the Minutes of March 8, 2017. Motion moved by Ms. Gluck and seconded by Ms. Lytle. Vote: 5 in Favor, 2 recusals. Motion passed.

EXPENDITURES REGISTER & MANIFEST – REVIEW AND SIGN

The Board reviewed and signed the Manifest Check Register #19 -\$202,047.28 dated 3/21/17, and the Payroll Check Register#19- \$884, 399. 00 dated 3/23/17.

ADMINISTRATIVE REPORTS-

- a. Election Results-** Mr. Masson reviewed the results beginning with:
Article #2 /General Acceptance- Yes: 1728 No: 118
Article #5/Operating Budget- Yes: 1521 No: 479
Article #4/Professional Staff Agreement-Yes: 1165 No: 835
Article #5/Special Mtg. Professional Staff- Yes: 1128 No: 758

Article #6/Support Staff Agreement-Yes: 1162 No: 770
Article #7/Special Mtg. Support Staff- Yes: 1059 No 792
Article #8/Conversation w/Town of Kingston re: Old High School-Yes: 1597 No: 315
Article #9/ADA Improvements-Swasey Gym & Chase Field House- Yes: 1167 No: 765
Article #10/Middle School Window & Blind Replacement- Yes: 837 No: 1083
Article #11/ Sanborn Ice Hockey Team-Yes: 882 No: 1050
Article #12/Capital Improvements-Swasey Gym & Chase Field House- Yes: 1007 No: 961
Article #13/ Capital Improvements-Memorial, Bakie & Middle Schools-Yes: 1002 No: 958
Article #14/Default Budget (3/5 VOTE)-Yes: 604 No: 1286

Mr. Baker asked if Warrant #12 and 13 were \$1 article. Mr. Masson affirmed that they were.

Mr. Masson announced that the recount for the At-large School Board seat will take place on Friday, March 24th at the Kingston Town Hall starting at 8:30 AM. The School Board is invited to be part of the recount team but not mandatory per RSA: 671:32 under General Election Policy. The public is also welcome to attend.

b. Budget- Dr. Blake presented his Proposed Budget reductions based on recommendation made by the Budget Committee. He shared the line items cut to the reduction number of \$485, 689.00. Questions arose over some of the line items which Dr. Blake and Ms. Coppola answered.

Motion made by Chairperson Masson to adopt the proposed FY 2017-18 budget reductions as put forth by Dr. Blake on March 22, 2017. Motion moved by Ms. Gluck and seconded by Ms. Lytle. Vote: All in Favor.

SUBCOMMITTEE REPORTS

a. Seacoast School of Technology (SST)- Mr. Masson summarized the recent meeting that he and Dr. Blake attended at the school whereby four students explained their experience at SST and about the field of study that they are being prepared for. Their respective fields were LNA, Welding, Teaching, and Construction and they each explained their internships and the ways in which their education will hopefully parlay into jobs after they graduate.

b. Personnel-Principal Search interviews are going well for Bakie and Memorial Schools. Currently, candidates have been narrowed down from 12 to 4. Dr. Blake will have the finalist's information at the next Board meeting.

c. Finance Committee- Ms. Pierce (and Ms. Coppola) explained that the committee made some budget adjustments (previously approved by the Board in 2016) for security camera expansions at each of the schools. They have been working with vendors to quality their products and looking at their process, etc. After choosing a vendor, the

committee had to move money from Capital Improvements to each individual school line. In addition to that, the School District applied for a Grant through Homeland Security for radios and repeaters at the Newton Schools which will allow police and fire to communicate with the schools. This Grant is a 50/50 matching incentive one and we were able to use the money that the school district spent and the School Board authorized on the front office renovation at the high school as the match which ended up as a 40K Grant. Also, an RFP is out for Food Services (as required every 5 years) and another for Special Education transportation because their contract has expired.

SCHOOL BOARD CHAIRPERSON'S COMMENTS

Mr. Masson acknowledged Ms. Ross who was in the public section, congratulated new Board Members and thanked Ms. Gannon for her assistance with the video and other endeavors. He thanked the public who weathered the storm to come out and vote and commended those that have been "productive with their words and vision on social media". He thanked Ms. Gluck for her service.

PUBLIC COMMENT

Nancy Ross (Kingston) congratulated new Board Members and Budget Committee members. She also thanked Dr. Blake and his team for diligently figuring out the nearly \$500K that had to be cut from the budget because it is difficult to do when it has bare bones to begin with.

Jack Kozec (Newton) commented on his previous requests that District salaries be published in the Annual Report saying that HIPPA laws do not prohibit this and hopes the Board will reconsider for next year. He also commented about the Memorial Newsletter issue and hoped the Board will be stern on the issue.

Cheryl Gannon (Kingston) congratulated all who were elected and thanked the public for coming out in the blustery weather. She also recognized Ms. Bennett for her 18 years of service. Going forward, she hopes that everyone will work together and be as productive as possible with time spent.

Kevin Holt (Kingston) congratulated all the Board members and hopes that in addition to learning all the policies and RSAs that they also become familiar with policy BIA which refers to their orientation. As a community organizer (Kingston Youth Baseball and Softball for last 8 years), a staff member and building union rep at the Middle School and especially as a parent, he has seen the District and the schools come a long way. Although enrollment is going down, reduction in staff should not be matched. He is worried that many students, especially the top 10% will suffer the most.

Cheryl Giordano (Kingston)-promoted the play, *Buddy Holly* which begins this weekend and will end with the matinee on Sunday.

SCHOOL BOARD COMMENT

Tammy Gluck expressed her appreciation for the work that Dr. Blake did with budget reduction which she said was carefully executed. She expressed her concern that if we had not had the amended budget at the Deliberative, the budget reductions would have been much more drastic in how they affected the student body and the quality of their education. Her children have done well in the District and she echoed Mr. Holt's request that both ends of the spectrum be considered when thinking about student-teacher ratio. She thanked everyone for giving her the opportunity to serve on the Board.

Mr. Baker asked to correct statements that Ms. Gluck made which were recorded in the Minutes of 3/8/17. Ms. Gluck responded that she spoke on that date from the public comment section and not as a board member.

Ms. Lytle announced that students from our Middle School are displaying their art work at Plymouth State University on 3/26 from 1-3 as part of the Art Honor Society. Ms. Lytle informed the group that she has been studying the policies BCA (Code of Ethics) and BBBA (Board Member Qualifications) and encourages others to do the same. She hopes that the public will hold the Board Members accountable, especially in staying non-partisan in their dealings with school matters.

Dr. Brown feels that the School Board is in limbo right now as there is still another member to be seated and looks forward to the conclusion of the process. She appreciates Ms. Lytle's comments and added that her biggest concern is how to heal the constant misunderstanding about the emphasis coming from different board members. Dr. Brown feels that being pegged as a fiscal conservative is because as an economist, she sees constant innovations dramatically bringing down the education costs, especially with new technologies and distance education. There are efficiencies that can drive down costs.

Please visit the School Board video www.sau17.org to read more.

UNFINISHED BUSINESS -None

NEW BUSINESS-

- a. **Appointment of Officers:** Ron Brickett/Deputy Treasurer and Donna LeBlanc/School District Deputy Treasurer. The position of School District Clerk is currently being advertised.

Motion made by Mr. Masson to reappoint School District Treasurer, Ron Brickett for \$3500 annually, moved by Dr. Brown and seconded by Ms. Gluck.

Vote: All in Favor.

Motion made by Ms. Gluck to reappoint School District Deputy Treasurer, Donna LeBlanc seconded by Mr. Masson.

Vote: All in Favor

School District Clerk is an open position after April as Town Clerk, Melissa Beal was handling the job and has resigned. The position will be advertised and hopefully filled soon.

b. Reaffirmation of School Policies

Dr. Blake informed the group that the NH School Board Association puts out annual model policies for School Boards which the Policy Committee will review and revise once the committee is organized.

Motion made by Ms. Gluck to reaffirm the SRSD School Board Policies, seconded by Ms. Pierce. Vote: All in Favor.

c. Committee Assignments

Dr. Blake reviewed the assignments whereby Board Members are assigned to 2 committees. Mr. Masson would like to team up veterans Board Members with new Board Members according to what they would like to be involved in. He asked that they submit their preferences to him by Friday, 3/24/17.

d. MS-22

Ms. Coppola explained that the Department of Revenue annually requires an SB2 community to submit an MS-22 within 20 days of the vote. This standard document reflects the appropriations that were approved by the voters and the reductions approved by the Board. This must be signed by the Board and submitted.

COMMUNICATIONS RECEIVED/SENT-Dr. Blake informed the group of the resignation of the Business Administrator, Carol Coppola effective on 3/31/17. Dr. Blake thanked Ms. Coppola for her 12 years as a contracted employee. An interim Business Associate will step in until 7/1/17.

WRITTEN INFORMATION—None

AGENDA ITEMS FOR NEXT REGULAR MEETING 3/22/17

- a. Committee Assignments
- b. Tuition Rate Schedule
- c. Nominations

ANNOUNCEMENTS

The next Sanborn Regional School Board meeting will be held on Wednesday, April 5, 2017 at 7:00 pm in the Board Conference Room at the Sanborn Regional High School, 17 Danville Road, Kingston.

ADJOURNMENT- Mr. Masson asked for a Motion to adjourn the meeting at 9:23 PM, moved by Ms. Pierce and seconded by Ms. Lytle. Vote: All in favor.

NON-PUBLIC Meeting--RSA 91-A Personnel

A Motion was made by Mr. Masson to enter into a Non-Public Session. Ms. Kennedy polled the Board. All in Favor.

Minutes respectfully submitted by,

Phyllis Kennedy
Recording Secretary

Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.